



Private events such as corporate events, company parties, family reunions

This contract defines the terms and conditions under which Legacy Ranch And Event Center, LLC and _____ (hereinafter referred to as the “Client”) agree to the Client’s use of Legacy Ranch And Event Center, LLC’s facilities on _____ (event date). This contract constitutes the entire agreement between the parties and becomes binding upon signature of both parties. This contract may not be amended or changed unless executed in writing and signed by Legacy Ranch & Event Center, LLC and the Client. This contract shall be considered void if not signed and returned within two weeks of issuance.

While we focus on weddings during our peak season we are open all year round and available to book for other events off season and Sunday-Thursday. Friday & Saturday are available if booking in less than 45 days and there is availability.

Fees: (Not applicable to weddings)

\$100/hour with a minimum of 3 hours renting plus \$10.00/fee per 10 guests. This fee includes the tables, chairs, and white table clothes. If you need to set up/decorate the night before or clean up the next day after an event time can be added to either day providing it doesn’t interfere with another event.

Or

\$1,000 for 12 hours 10:00 a.m. to 10:00 p.m.

Or

\$500 for ½ day 8:00 a.m to 2:00 p.m or 3 p.m to 9:00 p.m.

Or

Hours can be flexible depending on availability.

1. Function and Client Information

Type of Function: _____ Date of Function: _____

Start Time: _____ End Time: _____

Contact Person: _____ Phone: _____

Estimated Number of Guests: _____

Estimated number of vehicles (for parking management purposes): _____

Legacy Ranch & Event Center, LLC

66 White Road

Mars Hill, ME

Miranda Bragan (207) 551-0445 Tricia Bragan (207) 227-0440

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The total cost for use of Legacy Ranch & Event Center, LLC’s facilities as described in this contract is \$ _____. To reserve services on the date requested, Legacy Ranch & Event Center, LLC requires this contract be signed by both parties and an initial deposit of 50%. Payment of the remaining balance of the rental is due thirty (30) days in advance of the event. Legacy Ranch reserves the right to bill the client for damages and extended time at the rate listed above.

Deposits and payments will be made by cash or check made payable to Legacy Ranch & Event Center, LLC on the schedule noted below.

There will be a 3.5% credit card fee added to any charge.

Scheduled Payment

Initial 50% Deposit \$ _____

Remaining Balance \$ _____ Due on or before: _____

Mail Checks to Legacy Ranch 75 Egypt Rd, Presque Isle, ME 04769

Checks made payable to Legacy Ranch

The initial deposit is non refundable after 7 days.

Insurance

Legacy Ranch is fully insured but we also require Special Event Liability Insurance and host liquor liability insurance and is due no later than thirty (30) days prior to your event. Legacy Ranch & Event Center LLC will need to listed as the second insured on the policy. Insurance is easily purchased for less than \$1.00/guest from a provider like websafe.com or eventhelper.com or through your own insurance company. All vendors are required to provide a copy of their liability insurance prior to the event. If no alcohol is being served then no liquor insurance is required. The client named on this contract is liable for any and all injuries or damages done to persons or property.

Alcohol

Alcoholic beverages will be purchased and served through a catering service licensed in the State of Maine to sell and serve alcoholic beverages. Alcoholic beverages cannot be self-served. The catering service or its agents will provide a copy of their State of Maine Liquor License prior to the event.

Or

Client can obtain a BYOB permit from the state of maine found at:

<https://www.maine.gov/dafs/bablo/sites/maine.gov.dafs.bablo/files/pdfs/BYOB%20Application.pdf>

Client agrees to follow the law requirements outlined on the permit.

Food/Catering

Legacy Ranch does not provide catering but can provide a list of vendors for you if needed. The spacious prep kitchen is fully equipped with a double oven, stove, industrial refrigerator, ice maker, and warming ovens. Dishes, plates, silverware are not provided. A copy of the caterer's insurance will need to be provided prior to the event.

Set up/take down

Legacy Ranch staff sets up and takes down all tables and chairs per the clients design. All food/waste should be removed by the caterers or designated person. There is a dumpster on site. The client is responsible for setting up and taking down any personal items and decorations within their agreed upon time listed in this contract. It is the client's responsibility to inform the vendors of rental time and access to the ranch listed in this contract.

What else is included in the price

- Combination of 5' & 6' round and banquet tables
- Portable bar with double tap kegerator
- White Linens for all tables
- Water glasses/water pitchers
- Spacious Prep Kitchen with A/C
- Outside bar tables
- Variety of vintage props/furniture/carriages
- Use of 2 grills
- 250 resin folding chairs
- Variety of outside games (during summer)
- Beverage station
- Parking lot 100 for vehicles.
- 20x 30 Covered patio
- Outside lounge areas with propane fire pits.
- Men's & Women's ADA bathrooms

Miscellaneous:

- Glamping for individuals, families, or corporate activities during summer months. Inquire for more details.
- Don't forget to check out our facebook page Legacy Ranch & Event Center. We look forward to seeing you at an event soon at Legacy Ranch!

The Client agrees to hold Legacy Ranch & Event Center, LLC and its employees harmless, including court costs and attorney fees, in any legal action which may result from this event.

Clients (Printed name(s) of person(s) responsible for payment of fees and deposits)

Signature

Date

Legacy Ranch & Event Center, LLC (Printed name of representative)

Signature

Date